



Job Description

Anatomy Tutor (x12)

Research Department: Cell and Developmental Biology

Division: Biosciences

Faculty: Life Sciences

£46.25 per hour, based on experience and qualifications.

Location: London, Bloomsbury Campus

A maximum of 12 hours per week (FTE 0.32), over a 9-month period from September to May.

Applicants should email a cover letter and CV to Victoria Oldfield (v.oldfield@ucl.ac.uk) by Sunday, 27th July 2025.

Interviews have been scheduled for the week commencing 11th August 2025.

Reports to:

Anatomy Laboratory Manager, Dr Wendy Birch.

Context

The [Faculty of Life Sciences](#) is an exciting and dynamic environment driving forward ambitious and challenging plans for future development. We are committed to enhancing research and teaching in relation to major global challenges, including disease, climate change, sustainability, technological change and the data revolution, and inequality. Ranked No. 2 in London and No. 9 in the world (QS World University Rankings 2025) the Faculty offers an outstanding and diverse portfolio of Undergraduate and Postgraduate programmes in biological and biomedical sciences, pharmacy, pharmacological and pharmaceutical sciences.

The Faculty is made up of five academic Divisions; the School of Pharmacy, Biosciences, the Laboratory for Molecular Cell Biology, the Sainsbury Wellcome Centre for Neurocircuits and Behaviour and the Gatsby Computational Neuroscience Unit. In addition, it is home to a specialist teaching facility; the Cruciform Teaching Facilities Unit. Some of the constituent parts of the Faculty have long and distinguished histories that can be traced back to the early 19th century when UCL was founded, and we are proud to have nine Nobel Laureates associated with Life Sciences.

Research is integrated into many of our degrees, giving students the opportunity to make an original contribution

to their field of study. The Faculty builds on research strengths in cell and developmental biology, computational biology, evolutionary and population genetics, cellular and circuits neuroscience, and structural and molecular biology to improve lives and communities and create real world impact. The School of Pharmacy provides opportunities in drug discovery and the Faculty also hosts joint appointments with the Francis Crick Institute.

[Biosciences](#) is one of the world's foremost centres for research and teaching in the biological sciences and one of the largest Divisions within UCL, undertaking a significant amount of research and teaching. The Division has a diverse portfolio addressing all areas of biology from protein interactions to cell function, organism development, genetics, population studies and the environment. Computational modelling approaches are frequently used alongside experimental research programmes, and much of our research crosses traditional boundaries, including the relationship of biodiversity to the health of the planet. Activity is underpinned by high calibre science technology platforms and state of the art equipment. Educational activity includes a range of undergraduate programmes, an expanding number of Masters Programmes and a substantial number of postgraduate research students.

Main purpose of the job

The Anatomy Laboratory (AL) is a core facility that plays a significant role in the teaching of medical and science students throughout their years at UCL. It also runs courses for allied health students (e.g., Medical Physics; Osteopathy) and provides a venue for the teaching of specialist clinical courses. The role holder will be expected to deliver practical based anatomy teaching to undergraduate and postgraduate students utilising cadaveric and prosected material, Anatomage table and imaging resources.

Duties and responsibilities:

- To have sufficient knowledge of the syllabus topics to teach anatomy to undergraduate and postgraduate science and medical students.
- To facilitate students' learning and encourage critical thinking and problem-solving.
- To support the students in developing professional skills in the anatomy lab, including dissection, teamwork, communication, reflection, record keeping, and handover.
- To help prepare, administer and mark assessments and conduct revision sessions.
- To be familiar with the Human Tissue Act 2004 and how this relates to anatomical examination.
- To agree to abide by the Anatomy Laboratory local protocol and ensure that all students under your supervision work in accordance with this protocol.
- To attend a HTA induction session at the start of the academic year.
- To facilitate the work of others in the Anatomy Laboratory and to establish and maintain excellent communication links with those in the laboratory.
- To leave the Anatomy Laboratory and other general areas tidy at the end of each session.
- To be fully aware of and comply with the Department of Cell and Developmental Biology and UCL's policies and procedures in relation to confidentiality, health and safety at work, COSHH regulations, infection control, security regulations and all local safety rules regarding fire, chemical and manual handling hazards, and to ensure that these are implemented and followed at all times.
- These duties will be subject to review in line with the changing requirements of the Department and UCL changes in UK regulations.

Other

- The post holder will carry out any other duties as are within the scope, spirit and purpose of the job as requested by the line manager, Divisional Director, Head of Research Dept, Faculty Dean or other appropriate colleagues.
- Maintain a good working knowledge of UCL, Faculty and Divisional policy and procedures, referring to appropriate colleagues for advice where necessary.
- In addition to these duties, the post holder will be expected to be flexible in approach as well as support and work collaboratively with academic and Professional Services colleagues within the Division and Faculty as well as beyond.
- Actively participate in UCL networks, meetings and committees relevant to the role, as required.
- Attend staff meetings and training as required
- Demonstrate zero tolerance towards bullying, harassment and discriminatory behaviour.
- The post holder will actively follow and promote all UCL policies, including those on Equality, Diversity and Inclusion.
- The post holder will maintain an awareness and observation of current UCL Fire and Health & Safety Regulations and procedures
- The post holder, like all academic, research and teaching staff, is expected to demonstrate their ongoing commitment to excellence in line with the academic careers framework <https://www.ucl.ac.uk/human-resources/policies/2021/feb/academic-career-framework>
- Meet UCL's expectations set out in the UCL Core Behaviours Framework <https://www.ucl.ac.uk/human-resources/policies-advice/core-behaviours-framework>
- The post holder has a responsibility to carry out their duties in a way that embodies UCL's environmental and social sustainability values, actively supporting UCL's Sustainability Strategy, policies and objectives within the remit of their role.

Person Specification

Applications to this post will be scored on how well a candidate meets the following criteria. **Please use your experience to date to explain, with evidence, how you meet this person specification.**

| Criteria | Essential or Desirable |
|--|------------------------|
| Qualifications, experience and knowledge | |
| Medically qualified (MBBS or equivalent) with GMC registration. | Essential |
| Experience of working with human tissue and of human dissection. | Essential |
| Experience in analysis of medical images such as radiographs, CT and MRI. | Essential |
| Hold a valid UK work permit. | Essential |
| Evidence of previous teaching experience at undergraduate level. | Desirable |
| Postgraduate Certificate in Education (or equivalent). | Desirable |
| Experience in a range of teaching methods. | Desirable |
| Practical experience of working in a multidisciplinary environment. | Desirable |
| Skills and abilities | |
| Ability to communicate anatomy effectively to undergraduate and postgraduate students. | Essential |
| Ability to present complex information effectively to a range of audiences. | Essential |
| Ability to work with and train others. | Essential |
| Ability to teach/demonstrate research methods and techniques. | Desirable |
| Personal attributes and UCL Core Behaviours | |
| Ability to commit to all teaching sessions and one HTA induction session. Teaching takes place on Monday, Tuesday, Wednesday, and Thursday mornings. | Essential |
| Commitment to continuing personal and team professional development. | Essential |
| Inspirational; in respect of teaching and supervision, acting as a positive 'role model' for students. | Essential |
| Adaptable and flexible with a constructive and collegiate approach. | Essential |
| Work collaboratively with colleagues at all levels across UCL. | Essential |
| Organisational Citizenship. | Essential |
| Open to change, considering new approaches and ideas in all aspects of UCL life and leading by positive example. | Essential |